

SECTION A: APPLICATION REQUIREMENTS

This request will ONLY be processed if:

- Commencing students pay a 30% pre-payment towards their COR application and 50% on or before enrolment. The 20% balance will be settled as per our fees payment due dates* or
- A minimum pre-payment of 80% of the semester's tuition fee for returning students*, or
- For students that are enrolling for less than 3 modules, the full module fees must be paid and
- A completed application for a Confirmation of Registration (COR) form, and
- A copy of your valid passport with a study permit indicating expiry date (returning students) and
- A full offer (new to programme applicants) has been issued for the applicable semester, or
- Module enrollment (current students) has been processed for the applicable semester.
- Proof of Medical aid

Application submission methods:

E-mail: cor@iieamsa.co.za

In person: Student Administration and Management, IIE MSA, Building A, Ground Floor, Ruimsig.*

*** Attach proof of payment**

Note: The onus is on the student to ensure that study visas are received timeously and no student will be enrolled without a valid study visa.

SECTION B: APPLICATION DETAILS

IIE MSA Student ID:	Passport Number:
Surname:	Given names:
Current study permit expiry date:	Sex (Male/Female):
Race (compulsory), indicate with a tick ✓ (According to legal requirements and government reporting purposes this section must be completed)	
African <input type="checkbox"/> Coloured <input type="checkbox"/> Indian <input type="checkbox"/> White <input type="checkbox"/> Other <input type="checkbox"/>	
Country of birth:	Nationality:
Post Box:	No. & Street:
Suburb/City:	Suburb/City:
State/Province & Country:	State/Province & Country:
Postcode:	Postcode:
Telephone: (Home)	Email address:
Extension period:	6 Months <input type="checkbox"/> 1 Year <input type="checkbox"/> 1 and a half years <input type="checkbox"/> 2 years <input type="checkbox"/> 2 and a half years <input type="checkbox"/>
Reason for extension required on study permit:	
Please note that IIE MSA has a fiduciary responsibility to share information with the Department of Home Affairs pertaining to visa bearing students. Please indicate, that you are in an agreement with this responsibility. Yes <input type="checkbox"/> No <input type="checkbox"/>	
If no, please provide reasons:	

SECTION C: PROCESSING DETAILS (Student Administration and Management Staff ONLY)

Date request processed:	Passport Number:
Staff name:	Staff signature:
COR email sent to student:	30% payment not received:

Date:	STUDENT FEES - OFFICE USE ONLY		
	Approved	Re-approved:	Declined (Reason):
Checked by:		Date checked:	